

Lyford CISD Parent and Family Information Guide



**Lyford Consolidated Independent School District
P.O. Box 220
Lyford TX 78569**

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Important Lyford CISD Contact Numbers

A

Adult Education – ESL/GED Classes Parental Involvement Dept. 347-3904

Athletics/Physical Education Athletic Office 347-3914

B

Bilingual Education Curriculum and Instruction Office 347-3903

Building Bridges Migrant Office 347-3903

Business Services Business Office 347-3901

C

Campus Safety LCISD Police 347-2951

Career & Technology Education
(CATE) Lyford High School 347-3909

Career & College Readiness Lyford High School 347-3909

Curriculum & Instruction Curriculum & Instruction Office 347-3903

Cafetorium Food Service Department 347-3097

D

Discipline Alternative Education
Program (DAEP) Lyford High School 347-3909

F

Food Services Food Service Department 347-3907

G

GEAR-UP Lyford Middle School 347-3910

Gifted and Talented Program Curriculum & Instruction Office 347-3903

H

Homeless/Unaccompanied Youth Parental Involvement Dept. 347-3904

Human Resource Office Human Resources 347-3902

L		
Library Services	Curriculum & Instruction Office	347-3909
M		
Media Services	Media Center	347-3904
Migrant Program	Curriculum & Instruction Office	347-3903
S		
Special Education	Office of Curriculum & Instruction	347-3903
STAAR Assessment	Curriculum & Instruction Office	347-3903
Social Work Services	Special Service/Parental Involvement Program	347-3904
Student Guidance & Counseling	Elementary School	347-3911
	Lyford Middle School	347-3910
	Lyford High School	347-3909
Student Health Services	Lyford High School	347-3909
T		
TAKS	Curriculum & Instruction Office	347-3903
Technology	Technology Department	347-3919
Transcripts	Human Resources Office 2 years and older	347-3902
Transcripts	Lyford High School Current – 2 Years	347-3909
Transportation	Transportation Dept.	347-3913
V		
Volunteer Opportunities	Parental Involvement Program	347-3904

Lyford CISD Parent Policy 2011-2012

Vision

Lyford CISD students will be proactive, responsible, patriotic citizens and life-long learners who strive to become contributing members of society.

Mission

Lyford CISD, its parents, faculty, and staff, through involvement and utilization of its resources, will ensure the highest quality of education for every student. Our campuses and classrooms shall be secure, safe and welcoming, producing a positive learning environment. Consequently, our students will be effective problem-solvers and decision-makers.

Lyford CISD District Goals

- Continue to improve student achievement by including district-wide curriculum alignment and implementation in order to achieve Exemplary status and improve national test scores (ACT/SAT);
- Continue a program to increase parental and community involvement at all campuses, thereby increasing parental support;
- Recruit and retain qualified personnel, and provide quality staff development;
- Continue programs to address school climate, to increase student pride, commitment, patriotism, and community service;
- Obtain external sources of facilities and technology that increase students' educational opportunities.

Purpose

- I. Provide the coordination, technical assistance, and other support necessary (budget) to assist participating schools in planning and implementing effective parental involvement activities resulting in academic quality, improved student achievement, and performance.
- II. Utilize a liaison to build the coordination and integration of parental strategies under Title I, part A, with Title I, Part C; Title II, Part A; Title II, Part D; Title III; Title IV.
- III. Schedule a minimum of one Title I public meeting in the first semester for explanation: district participation, requirements, parents' right to know and right to be involved.
- IV. Enlist parents in the identification of barriers to parental involvement and development of effective strategies.
- V. Enlist parents in evaluation of Title I, District/Campus Policies, parental involvement strategies, and parent compact.
- VI. Consult with parents in the development of the No Child Left Behind Application.

- VII. Provide meetings (PAC, LPAC, Site-based, PTO, conferences to ensure opportunities for parents: plan; review; evaluate Title I, Part A programs, policies (Lyford Elementary, Lyford Middle School, Lyford High School); School-Parent Compact.
- IX. Communicate in writing and orally in English and Spanish (notices, newsletters, information, reports, letters, web-site):
- Title I, part A program;
 - AYP;
 - Curriculum;
 - Assessments
- X. Ensure full opportunities for the participation of parents with limited English proficiency, learning disabilities and parents of migratory children.
- XI. Facilitate the implementation of Campus Policies: Lyford Elementary, Lyford Middle School, Lyford High School.

Lyford Consolidated Independent School District

School/Parent Compact

PURPOSE

The purpose of the school/parent compact is to communicate a common understanding of student, parent, and school responsibility to assure that every child attains a high quality education.

To accomplish this, students, parents, and teachers need to work together. We ask that you do this by reading and signing this document and assist us in working towards the best education possible for your child.

STUDENT' S RESPONSIBILITIES

I am responsible for:

- attending school daily and arriving on time,
- completing all classroom assignments,
- returning all my homework completed,
- following and obeying all school and classroom rules,
- respecting my teachers, administrators, and campus staff,
- safeguarding school property, and
- practicing universally accepted behavior (honesty, responsibility, courtesy, and with respect for others).

PARENT'S RESPONSIBILITIES

I am responsible for:

- supporting my child/children, by ensuring that they attend school daily and arrive to school on time,
- providing a quiet place for my child/children to complete homework assignments and give my child assistance when needed,
- monitoring the quality and the amount of TV viewing my child engages in at home,
- encouraging my child to get involved in extracurricular and co-curricular activities to enhance his/her social, emotional, and physical development,
- enforcing the school district's dress code, and
- promoting responsibility in my child/children to safeguard school property.

I will try to:

- attend school events (Awards Assembly, Field Day, Open House, etc.)
- volunteer and participate in school functions, conveying to my children the importance of their education, and
- participate in parent groups/clubs and assert my right to contribute to the decision-making process within the school district PAC, Board of Education meetings, Site Based Committee Meetings, Parents Training Workshops, etc.).

SCHOOL'S RESPONSIBILITIES

We will do our best to ensure and provide:

- a safe and caring environment where children will begin to be responsible for their own behavior and learning,
- a well-rounded education with emphasis on academics following the curriculum and taking into account individual difference and also promoting social skills,
- communicate with parents in clear, comprehensive language that promotes open communication between the school and the home.
- notification of school events in a timely, efficient manner,
- open communication about your child's accomplishments as well as areas of concern,
- information of your child's progress every three and six weeks, and
- assistance so that you can help your child at home.

Date _____

Student _____

Teacher _____

Parent _____

Best Practices For Getting Involved In Your Child's Education

***Communicating:* Inform the school of your child's needs and listen to what your school has to say.**

- Provide teachers with information about what is going on with your child.
- Read all materials sent to you from school.
- Contact your child's teacher with questions and/or concerns.
- Ask the teacher to explain things in everyday language, not in educational terms.
- Find out the best method of communication with your child's teacher and always respond to phone calls, forms, and e-mail messages from the school.

***Parenting:* Create a home environment that gets your child ready to learn.**

- Encourage your child to talk about feelings, accomplishments, and problems.
- Read parenting books or have discussions with other parents to better understand the abilities and behaviors of children the same age as yours.
- Expect your child to do well in school.
- Encourage your child to read every day.
- Let mistakes be okay as long as the child learns from the experience.
- Place limits on the time your child is on time, rested and appropriately dressed for school.
- Serve breakfast at home or take advantage of the food service at school.
- Know your child's friends and know where your child is at all times.
- Talk directly to your child about important family values.
- Take advantage of the learning opportunities your community provides.

***Student Learning:* Support your child's learning at home.**

- Provide a regular time and a quiet place for homework.
- Ask the teacher how you can best help with homework.
- Give guidance, not answers, on homework, letting your child find the solution, if at all possible.
- Reward hard work on homework.
- Ask your child questions as you read together.
- If your child is struggling, don't wait to ask the teacher for extra help or find a tutor. Do it before the child falls behind.
- Attend classes that interest you and let your child know you also value learning.

***Volunteering:* Spend time in school, in the community, or at home helping in a way that's comfortable for you.**

- Offer to talk to students about your job, culture, hobbies, and life experiences.
- Agree upon ways to assist your child's teacher in the classroom.
- Prepare learning materials for the classroom at home or at school.
- Tutor students who need extra help.

***School Decision Making:* Get informed and get involved in making your school work.**

- Join and support the school's parent group and get to know other members.
- Volunteer to serve on your school's decision-making committee and campus advisory committees.
- Learn about laws and policies that impact education.
- Ask your legislators to work for education-friendly bills.
- Attend school board meetings.

- Participate in school-related elections.
- Attend back-to-school nights, PTO, parent meetings, parent conferences and other parent/student events.

***Collaborating:* Play a role in building partnerships between school and other groups.**

- Ask your employer for flex-time and extended lunch hours so you can be involved in school activities.
- Ask community organizations and businesses to support your school.
- Assist with organizing school events for students such as a career fair, dances, etc.
- Help connect your school with community organizations to provide information and resources to families.

Parent-Teacher Conferences

Parent-teacher conferences are great opportunities for sharing information about students. Sometimes they become a cause for concern for some parents. Open and frequent communication between parents and teachers helps to ensure that the issues raised in parent-teacher conference do not catch anyone by surprise.

Parents can prepare for the meeting by talking to their children about the upcoming conference and preparing questions about the child's progress. Here are some examples of questions to ask your child's teacher during the conference.

- Does my child get along with other students?
- Does my child pay attention in class?
- What skills and knowledge will my child be expected to master this year?
- How will my child be evaluated?
- What are my child's academic strength and weaknesses?
- What can I do to be more involved in my child's academic progress?
- How do you accommodate differences in learning?
- What problem is my child having?
- How can I help my child's learning success?

If your child is having difficulties ...

- Ask the teacher what is being done to help your child overcome the problem.
- Create a plan, with the teacher, to help your child at home.
- With the teacher, agree on what is expected of your child and schedule a follow-up conference.
- If needed, ask where to get additional help.

If your child is not having any problems

- Ask the teacher for his/her expectations of your child.
- Find out what goals the teacher has for your child.
- Ask about "extra" learning activities for your child.

After the conference, talk with your child about some of the ideas discussed and keep in touch with your child's teacher to discuss goals and progress. Meeting with your child's teacher can help build strong parent-teacher partnerships. A partnership that is necessary to help your child get the best education possible and succeed.

Social Services and Community Resources

American Cancer Society	1-800-227-2345
Attorney General's Office	421-4351
City of Lyford	347-3512
Family Crisis Center	689-5150
Family Medical Clinic - Dr. Sinha	689-2296
Family Physicians - Dr. Smith	689-5506
Lyford Head Start	347-3449
Lyford Police Department	347-3250
Multi-Service Center	347-3874
Pediatric Clinic	689-4120
Reber Memorial Library	689-2930
Region One ESC – Adult Education	984-6270
Rio Transit (public transportation to health care providers)	973-8797
Sebastian Head Start	347-9919
Sebastian Municipal Utility District (SMUD)	347-3036
Spence Clinic	689-2456
Su Clinica Familiar	689-2196
Su Clinica Familiar Woman's Care	689-1922
Texas Department of Health and Human Services	689-6502
Texas Department of Health Services	689-6502
UTB Satellite Center	689-3412
WIC	689-2425
Willacy County EMS	689-5456
Willacy County Sheriff's Department	689-5576